

**Oxford Academy & Central School Board of Education
Regular Meeting
August 3, 2020**

Mr. O'Brien called the meeting to order at 12:02 p.m.

Call to Order

Mr. O'Brien led those present in the flag salute.

Flag Salute

Additions: 6.1 DCMO BOCES Board Member Vacancy, 10.12 Approve DCMO BOCES Transportation Contract, 11.7 Approve Special Education Teacher
Deletions: None

**Additions/
Deletions**

Present were Trustees: Timothy O'Brien, Julie Gates, John Godfrey, Nathaniel Emerson and Betsy Locke.

Present

Superintendent	John Hillis
Business Administrator	Joseph Gugino
District Clerk	Michele Rice
High School Principal	Dawn Hover
Middle School Principal	Gregory Lehr
Primary School Principal	Brian Collier

Visitors

Shadrach Treat, Sara Culotta, Scott Duell, Kathryn Rutz

Visitors

Approve Minutes

Mrs. Locke made a motion, seconded by Mrs. Gates to approve the meeting minutes of July 7, 2020. Yes-5, No-0, Motion carried.

**Meeting
Minutes**

Reports/Presentations

Siemens/Oxford Partnership – Ms. Culotta and Mr. Treat presented on 02 Prime product which is an air quality system that cleans mold, viruses and other toxins from the air. The information has been sent to SED and they are awaiting approval as to whether or not the installation and cost could be aidable. Siemens presented the financial aspect of assisting Oxford Academy to become an energy efficient organization. And through their assistance, and grants, etc., the district could upgrade a lot of equipment that would pay for itself in several years (15 to 18 years). Initially Siemens and Oxford Academy were partnering to entertain a STEAM pilot program at Oxford. The program would help students, community members, etc., obtain experience on the job skills needed throughout this area. However, since COVID the uncertainty of students being in school has halted the STEAM pilot for now but has provided additional partnership with energy efficiency and the new 02 Prime product. The BOE was interested in learning more about the 02 Prime product as its own entity and requested to see the cost of that and a separate cost of the energy efficient programing. Another meeting will be scheduled within a few weeks to review the findings. Mrs. Gates also asked for information on the HVAC software system and shared her concern one the non-proprietary aspect of the software currently being used.

**Siemens/
Oxford
Partnership**

Leadership Team Updates

Ms. Hover noted 2020-21 assignments have been sent to employees. The health and safety reopening committee continues to meet. Nurses have met to prepare trainings. Interviewing has begun for the chemistry position. SUNY Morrisville Edge Program has cut all but one of their offerings because of low enrollments. The links teams met and created their goals. Mr. Collier reported the PS links goals are completed and schedules will go out this week. Teachers have been in trying to configure and plan for the 2020-21 school year.

HS Update

PS Update

The district tried to keep families attending school on the same days and those class lists will be mailed soon.

Mr. Lehr signed off before his report (he's on vacation).

Ms. Hover and Mr. Collier were excused from the meeting.

Public Comment

None

Superintendent's Report

COVID and Reopening Update – Mr. Hillis reported reopening plans have been released. The district is ordering doorway temperature takers for buses and throughout the buildings. When students enter the bus or walk through a doorway the devise will automatically take their temperature. It will make a noise and light up if the temperature is over 100.4. Lab tables for the HS biology room won't be in by opening day due to low factory production because of COVID illnesses. Mr. Hillis applauded Mr. Scott Duell's efforts advocating to get the project complete.

COVID and Reopening Update

Communications

The BOE acknowledged a communication from DCMO BOCES.

Correspondence

Board Committee Reports

- Finance – Scheduled to meet August 24 via Zoom at noon
- Policy – Scheduled to meet August 31 via Zoom at ____ (TBD)
- Buildings & Grounds – Scheduled to meet August 10 via Zoom at noon
- Transportation – Scheduled to meet August 10 via Zoom at noon
- Personnel – Scheduled to meet August 17 via Zoom at noon

BOE Committees

Old Business

Mrs. Gates made a motion, seconded by Mrs. Locke to approve resolution G1. Yes-5, No-0, Motion carried.

08-20(1) G1

BE IT RESOLVED: Upon the recommendation of the Superintendent of Schools, that this Board does hereby accept the Board of Education District Goals for the 2020-2021 school year as presented.

2020-2021 BOE District Goals

New Business

None

Business Office

Mrs. Gates made a motion, seconded by Mr. Godfrey to approve resolutions G2-G12. Yes-5, No-0, Motion carried.

08-20(1) G2

BE IT RESOLVED: Upon the recommendation of the Superintendent of Schools, that this Board does hereby approve the Tax Warrant Dates of September 1, 2020 through October 30, 2020.

Tax Warrant Dates

08-20(1) G3

BE IT RESOLVED:

WHEREAS the Board of Education has been authorized by the voters at the Annual School Meeting on June 18, 2020 to raise for the current budget of the 2020-2021 school year a sum not to exceed \$18,510,542;

THEREFORE BE IT RESOLVED, that the Board fix the equalized tax rates by towns and confirm the extension of the taxes as they appear on the following described tax roll:

Tax Levy

Oxford Academy & Central School							
2020-2021 School & Library Tax Levies							
Town	Taxable Assessment	School		Library		Total	
		Tax Rate	Levy	Tax Rate	Levy	Tax Rate	Levy
Coventry	\$1,681,413		\$33,340.13	\$0.594250	\$999.18		\$34,339.31
		\$19.828638				\$20.422888	
McDonough	\$45,323.809	26.615633	1,206,321.87	0.797653		27.413286	1,242,474.55
					36,152.68		
Norwich	\$3,600,651	42.188607	151,906.45	1.264366	4,552.54	43,452973	156,458.99
Oxford	\$88,210,381	31.475112	2,776,431.59	0.943289	83,207.85	32.418401	2,859,639.44
Pharsalia	\$266,035	36.382807	9,679.10	1.090383	290.08	37.473190	9,969.18
Preston	\$13,949,189	45.065106	628,621.68	1.350572	18,839.38	46.415678	647,461.06
Smithville	\$8,839,100	34.187319	302,185.13	1.024572	9,056.29	35.211891	311,241.42
	\$161,870,5780		\$5,108,486		\$153,098		\$5,261,584

AND BE IT HEREBY DIRECTED THAT the tax warrant of this Board, duly signed shall be affixed to the above-described rolls authorizing the collection of said taxes to begin 9/1/20 and end 10/30/20 giving the tax warrant an effective period of 60 days at the expiration of which time the tax collector shall make an accounting in writing to the Board; **AND IT IS FURTHER DIRECTED THAT** the delinquent tax penalties shall be fixed as follows:

- 1st month free period,
- 2nd month interest of 2 percent added.

WHEREAS: Chapter 73 of the Laws of 1977, amended Section 1318, subdivision 1 of the Real Property Tax Law; and

WHEREAS: the unencumbered, unreserved fund balance at the close of the last fiscal year must be applied in determining the amount of the school tax levy except for an amount not to exceed 4% of the current school year budget; and

WHEREAS: this latter amount may be held as surplus funds during the current school year; now therefore

BE IT ADDITIONALLY RESOLVED AS FOLLOWS:

To the collector of the Oxford Academy and Central School District Town(s) of Coventry McDonough, Norwich, Oxford, Pharsalia, Preston and Smithville County of Chenango New York State.

You are hereby commanded:

To give notice and start collection on September 1, 2020 in accordance with the provisions of Section 1322 of the Real Property Tax Law.

To give notice that tax collection will end on October 30, 2020.

To collect taxes in the total sum of \$5,108,486 in the same manner that collectors are authorized to collect town and county taxes in accordance with the provisions of Section 1318 of the Real Property Tax Law.

To make no changes or alterations in the tax warrant or the attached tax rolls but shall return the same to the Board of Education. The Board may recall its warrant and tax roll for correction or errors of omissions in accordance with the provisions of Section 1316 of the Real Property Tax Law.

To forward by mail to each owner of real property listed on the tax rolls within ten days after the start of collection a statement of taxes due on their property, bill forms provide by the school district in accordance with the provisions of Section 922 of the Real Property Tax Law. To forward by mail, without interest penalties, to the office of the county treasurer a detailed tax bill of all state land parcels liable for taxes on the school tax rolls in accordance with provisions of Sections 540 and 544 of the Real Property Tax Law.

To receive from each of the taxable corporations and natural persons the sums listed on the attached tax rolls without interest penalties when such sums are paid before the end of the first month of the tax collection period. To add two percent interest penalties to all taxes collected during the second month of the tax collection and to account for such sums as income due to the school district.

To issue receipts only on forms provided by the school district in acknowledgement of receipt of payments of taxes and to retain, preserve and file (electronic file) copies of all such receipts issued as required by Section 987 of the Real Property Tax Law.

To promptly return the warrant at its expiration and if any taxes on the attached tax rolls shall be unpaid at that time, deliver an accounting thereof on forms showing by town the total assessed valuation, tax rate, the total tax levy, the total amounts remaining uncollected as required by Section 1330 of the Real Property Tax Law.

The warrant is issued pursuant to Section 910, 912, 194 of the Real Property Tax Law and is delivered in accordance with Section 1306 and 1318 of this law. It is effective immediately after it is properly signed by a majority of the Board of Education. The warrant shall expire on the date stated above unless a renewal or extension has been endorsed on the face of this warrant in writing in accordance with Section 1318, subdivision 2 of the Real Property Tax Law.

Board Member Vote

08-20(1) G4

BE IT RESOLVED: Upon the recommendation of the Superintendent of Schools, that this Board does hereby award the Solid Waste Removal bid to Laing Trucking for the 2020-2021 school year at a sum of \$15,000.

**Solid Waste
Removal
Bid**

08-20(1) G5

BE IT RESOLVED: Upon the recommendation of the Superintendent of Schools, that this Board does hereby approve the Treasurers Report for May 2020 as given.

**Treasurers
Report**

08-20(1) G6

BE IT RESOLVED: Upon the recommendation of the Superintendent of Schools, that this Board does hereby approve the Treasurers Report for June 2020 as given.

**Treasurers
Report**

08-20(1) G7

BE IT RESOLVED: Upon the recommendation of the Superintendent of Schools, that this Board does hereby approve:

**Vehicle
Purchase
Bonds**

WHEREAS, at the annual meeting of the Oxford Academy and Central School District, Chenango County, New York (the "School District"), duly called, held and conducted on June 16, 2020, the duly qualified voters of the School District approved a proposition authorizing the purchase of two (2) 30-passenger vans for a total maximum cost not to exceed \$125,000; and the issuance of \$125,000 serial bonds, and the levy of a tax to be collected in annual installments for such purposes; and

WHEREAS, all conditions precedent to the financing of the capital project described above, including compliance with the provisions of the State Environmental Quality Review Act, have been performed; and

WHEREAS, it is now desired to provide for the financing of such capital project;

NOW, THEREFORE, BE IT RESOLVED by the Board of Education of the Oxford Academy and Central School District, Chenango County, New York, as follows:

Section 1. The purchase of two (2) 30-passenger vans for a total maximum cost not to exceed \$125,000 is hereby authorized.

Section 2. The plan for financing of such maximum estimated cost shall consist of the issuance of \$125,000 serial bonds (the "Bonds") of the School District, which are hereby authorized, pursuant to the provisions of the Local Finance Law.

Section 3. It is hereby determined that the period of probable usefulness of the aforesaid objects or purposes is five years pursuant to subparagraph 29 of paragraph (a) of Section 11.00 of the Local Finance Law.

Section 4. Subject to the provisions of this resolution and of the Local Finance Law, and pursuant to the provisions of Sections 21.00, 30.00, 50.00 and 56.00 to 63.00, inclusive, of the Local Finance Law, the power to authorize the issuance of and to sell bond anticipation notes in anticipation of the issuance and sale of the Bonds herein authorized, including renewals of such notes, and the power to prescribe the terms, form and contents of the Bonds, and any bond anticipation notes, and the power to sell and deliver the bonds and any bond anticipation notes issued in anticipation of the Bonds, and the power to issue Bonds providing for substantially level or declining annual debt service, is hereby delegated to the President of the Board of Education, the chief fiscal officer of the School District.

Section 5. The temporary use of available funds of the School District, not immediately required for the purpose or purposes for which the same were borrowed, raised or otherwise created, is hereby authorized pursuant to Section 165.10 of the Local Finance Law, for the capital purposes described in Section 1 of this resolution.

Section 6. The reasonably expected source of funds to be used to initially pay for the expenditures authorized by Section 1 of this resolution shall be from the School District's General Fund. It is intended that the School District shall then reimburse expenditures from the General Fund with the proceeds of the Bonds and bond anticipation notes authorized by this resolution and that the interest payable on the Bonds and any bond anticipation notes issued in anticipation of the Bonds shall be excludable from gross income for federal income tax purposes. This resolution is intended to constitute the declaration of the School District's "official intent" within the meaning of Treasury Regulation Section 1.150-2 to reimburse the expenditures authorized by this resolution with the proceeds of the Bonds and bond anticipation notes authorized herein. Other than as specified in this resolution, no monies are reasonably expected to be, received, allocated on a long-term basis, or otherwise set aside with respect to the permanent funding of the objects or purposes described herein.

Section 7. The faith and credit of the School District are hereby irrevocably pledged to the punctual payment of the principal of and interest on the Bonds, and any bond anticipation notes issued in anticipation of the Bonds, and provision shall be made annually in the budget of the School District by appropriation for (a) the amortization and redemption of the Bonds and bond anticipation notes to mature in such year, and (b) the payment of interest to be due and payable in such year.

Section 8. The Bonds, and any bond anticipation notes issued in anticipation of the Bonds, shall contain the recital of validity prescribed by Section 52.00 of the Local Finance Law and the Bonds, and any bond anticipation notes issued in anticipation of the Bonds, shall be general obligations of the School District, payable as to both principal and interest by a general tax upon all the real property within the School District without legal or constitutional limit as to rate or amount.

Section 9. The validity of the Bonds or any bond anticipation notes issued in anticipation of the sale of the Bonds may be contested only if:

(a) such obligations are authorized for an object or purpose for which the School District is not authorized to expend money; or

(b) the provisions of law which should be complied with at the date of the publication of this resolution, or a summary hereof, are not substantially complied with,

and an action, suit or proceeding contesting such validity is commenced within twenty days (20) days after such publication; or

(c) such obligations are authorized in violation of the provisions of the Constitution.

Section 10. The President of the Board of Education, as chief fiscal officer of the School District, is hereby authorized to enter into an undertaking for the benefit of the holders of the Bonds from time to time, and any bond anticipation notes issued in anticipation of the sale of the Bonds, requiring the School District to provide secondary market disclosure as required by Securities and Exchange Commission Rule 15c2-12.

Section 11. This resolution, or a summary hereof, shall be published in the official newspapers of the School District, together with a notice of the School District Clerk in substantially the form provided in Section 81.00 of the Local Finance Law.

Section 12. This resolution shall take effect immediately.

08-20(1) G8

BE IT RESOLVED: Upon the recommendation of the Superintendent of Schools, that this Board does hereby approve:

WHEREAS, on March 16, 2020, the New York State Governor declared, under Executive Order 202.4, all schools within New York State to be closed to students no later than March 18, 2020 for a period of two weeks, ending on April 1, 2020; and

WHEREAS, various subsequent executive orders were issued by the New York State Governor resulting in the closure of schools to students for the remainder of the 2019-2020 school year as a result of the COVID-19 pandemic; and

WHEREAS, on or about July 13, 2020, the New York State Department of Health issued interim guidance for in-person instruction at Pre-K to Grade 12 schools during the COVID-19 public health emergency for the 2020-2021 school year; and

WHEREAS, on or about July 16, 2020, the New York State Education Department released reopening guidance for schools for the 2020-2021 school year.

NOW, THEREFORE, the Board of Education resolves as follows:

1. In an effort to comply with reopening requirements, the Board hereby temporarily suspends any Board policy or administrative regulation/procedure that conflicts with any current or future federal, state, or county law, regulation, executive order, or guidance released for the purpose of reopening of schools during the period of the COVID-19 pandemic.
2. The Superintendent of Schools is authorized to follow the federal, state, or county laws, regulations, executive orders, or guidance and to take such action as reasonably necessary and proper for the purpose of reopening of schools.

**COVID-19
Reopening
Suspensions**

08-20(1) G9

BE IT RESOLVED: Upon the recommendation of the Superintendent of Schools, that this Board does hereby approve the General Ledger Report for Extracurricular Account for the following month:

June 2020	\$47,929.63
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**Extracurricular
Account
Report**

08-20(1) G10

BE IT RESOLVED: Upon the recommendation of the Superintendent of Schools, that this Board does hereby acknowledge receipt of the Internal Claims Auditor Report prepared by DCMO BOCES for June 2020.

**Internal
Claims
Auditor
Report**

08-20(1) G11

BE IT RESOLVED: Upon the recommendation of the Superintendent of Schools, that this Board does hereby approve the A - General Fund Budget Transfers Report through June 30, 2020.

**Budget
Transfers
Report**

08-20(1) G12

BE IT RESOLVED: Upon the recommendation of the Superintendent of Schools, that this Board does hereby approve the Transportation Contract between DCMO BOCES and Oxford Academy & Central School District for the 2020-2021 school year.

**Transportation
Contract**

Personnel

Mr. Emerson made a motion, seconded by Mrs. Locke to approve resolutions C1-C7. Yes-5, No-0, Motion carried.

08-20(1) C1

BE IT RESOLVED: Upon the recommendation of the Superintendent of Schools, that this Board does hereby approve amending the MOA with Oxford Administrators Association approved July 7, 2020 **Resolution 07-20(1) C1**, as wording has changed.

**Amend
July 7, 2020
07-20(1) C1
Resolution**

08-20(1) C2

BE IT RESOLVED: Upon the recommendation of the Superintendent of Schools, that this Board does hereby approve the Memorandum of Agreement (MOA) with the Oxford Teachers Association as presented.

MOA - OTA

08-20(1) C3

BE IT RESOLVED: Upon the recommendation of the Superintendent of Schools, that this Board does hereby accept **Timothy O'Brien's** letter of resignation from his position of Science Teacher, effective July 21, 2020.

**Science
Teacher
Resignation
T. O'Brien**

08-20(1) C4

BE IT RESOLVED: Upon the recommendation of the Superintendent of Schools, that this Board does hereby approve the advisor appointments for the 2020-2021 school year as follows:

**2020-21
Advisors**

High School Advisors

		<u>Stipend</u>
Student Government	Jonathan Rogers	\$3,042.00
Yearbook	Joni Eaton & Melissa Gross	\$1,521.00 (each)
Graduation	Kimberly Murrer	\$1,776.00
FFA	Renee Johnson	\$3,042.00
National Honor Society	Christopher Rovente	\$1,396.00
Freshman Class Advisor	TBD	\$1,616.00
Sophomore Class Advisor	Christine Long	\$1,616.00
Junior Class Advisor	TBD	\$1,776.00
Senior Class Advisor	Margo Barrow	\$1,776.00

Middle School Advisors

Junior Student Council	Rebecca Rosas & M. Katherine Palmatier	\$ 824.00 (each)
Yearbook	Katherine Kappauf	\$1,776.00

Instructional Technology Coaches

Brian Breck (PS)	\$833.50
Uday Mukhlis (MS)	\$833.50
Christopher Rovente (HS)	\$833.50

08-20(1) C5

BE IT RESOLVED: Upon the recommendation of the Superintendent of Schools that this Board does hereby approve the following individuals as administrative substitutes to be paid \$160.00 a day for the 2020-2021 school year.

**Administrative
Substitutes**

**Diane Bucino
Steve Griffin**

08-20(1) C6

BE IT RESOLVED: Upon the recommendation of the Superintendent of Schools, that this Board does hereby approve the appointment of the following Substitute Teachers for the 2020-2021 school year.

**Substitute
Teachers**

Brandy Badger	-	Uncertified
Debra Barnes	-	Certified
Amy Birmingham	-	Uncertified
Katie Blanchard	-	Uncertified
Cindy Bonney	-	Certified
Patrician Breuer	-	Uncertified
Diane Bucino	-	Certified
Jason Burghardt	-	Uncertified
Jared Bush	-	Uncertified
Kate Cirello	-	Certified
Mary Collier	-	Certified
Pamela Connelly	-	Certified
Makenzie Cuozzo	-	Uncertified
Julita Cushman	-	Uncertified
Jane Ford	-	Certified
Susan Franco	-	Certified
Krystal Fredrick	-	Uncertified
Frederick Gee	-	Certified
Caitlin Golden	-	Uncertified
Claudia Griffin	-	Certified
David Gwin	-	Certified
Christina Harrison	-	Uncertified
Brenda Henry	-	Uncertified
Amber Jenkins	-	Uncertified
Barbara Korver	-	Certified
Geraldine LeClar	-	Certified
Ann Loomis	-	Uncertified
Lynette Maggio/Wright	-	Uncertified
Jeanne Marshman	-	Certified
Renee Ohl	-	Uncertified
Carol Oralls	-	Uncertified
Denise Paul	-	Certified
Chanalle Pecka-Tranvaag	-	Uncertified
Brian Santmyer	-	Uncertified
Andrea Skolnick	-	Uncertified
Kayla Thompson	-	Uncertified
Heather Tysco	-	Certified
Teri Van Almen	-	Uncertified
Crystal Wall	-	Certified
Matthew Warner	-	Certified

08-20(1) C7

BE IT RESOLVED: Upon the recommendation of the Superintendent of Schools, that this Board does hereby approve the appointment of **Molly Winn** in the special tenure area of Special Education, Professional Certification, effective September 1, 2020, probationary period to end September 1, 2024, base salary \$52,500. (Vice: Amy Glozik)

**Special
Education
Teacher
M. Winn**

Mrs. Gates made a motion, seconded by Mrs. Locke to approve resolutions UC1– UC4. Yes-5, No-0, Motion carried.

08-20(1) UC1

BE IT RESOLVED: Upon the recommendation of the Superintendent of Schools, that this Board does hereby approve amending the contract of Debra Morris approved July 7, 2020 Resolution 07-20(1) UC3, as presented to include a uniform allowance.

**Amend
July 7, 2020
07-20(1) UC3
Resolution**

08-20(1) UC2

BE IT RESOLVED: Upon the recommendation of the Superintendent of Schools, that this Board does hereby approve the appointment of the following Substitute Support Staff for the 2020-2021 school year.

**Substitute
Support Staff**

Teacher Aides

Brandy Badger
Katie Blanchard
Patrician Breuer
Melissa Brown
Erika Calhoun
Kate Cirello
Deborah Copeland
Julita Cushman
Kristina Dunagan
Judy Estelow
Andrew Everard
Krystal Fredrick
Caitlin Golden
Christina Harrison
Gloria Heggie
Brenda Henry
Lori Kipp
Connie McGowan
Laureen Morley
Denise Paul
Chanalle Pecka-Tranvaag
Lillian Quinn
Linda Seiler
Eugenia Slate-Matts
Connie Smith
Kayla Thompson
Angela Tracy
Melanie Tumminia
Matthew Warner

Typist

Lori Kipp
Connie McGowan

Custodial Workers

Melissa Brown
Delilah Isbell
Carl Lints
Sharlene Lints
Kimberly Miller
Terry Simpson
Debora Wiggins

Food Service

Elizabeth O'Rourke

Registered Nurse

None

Bus Drivers

Joanne Dean
Janette Ireland
Rodney Preston
Richard Warner

Bus Attendants

Tim Fowlston
Sharlene Lints
Barbara Sabines
Crystal Schneider
Carol Wilson

08-20(1) UC3

BE IT RESOLVED: Upon the recommendation of the Superintendent of Schools, that this Board does hereby approve appointing **Hope Crawford** as Tax Collector for the 2020 school tax season at a stipend of \$4,000.00.

**School Tax
Collector
H. Crawford**

08-20(1) UC4

BE IT RESOLVED: Upon the recommendation of the Superintendent of Schools, that this Board does hereby approve the appointment of **Robert Donholt, Jr.** to the position of Article 19A Coordinator for the 2020-2021 school year, at a stipend of \$5,500 effective September 1, 2020.

**Article 19A
Coordinator
R. Donholt,
Jr.**

Planning

Mr. O'Brien noted the following reminders.

- August 10, 2020 – BOE Buildings and Grounds and Transportation Committee Meeting, via Zoom at noon
- August 17, 2020 – BOE Personnel Committee Meeting, via Zoom at noon
- August 24, 2020 – BOE Finance Committee Meeting, via Zoom at noon
- August 31, 2020 Special BOE Meeting (if needed), via Zoom at noon
- August 31, 2020 – BOE Policy Committee Meeting, via Zoom at _____ (TBD)

Reminders

Public Comment

None

BOE Member Comments/Concerns

Mr. Godfrey wished everyone a good day.

**BOE
Comments**

At 1:41 p.m., Mrs. Gates made a motion, seconded by Mrs. Locke to enter into executive session for the purpose of other matters made confidential by state or federal law and of

**Executive
Session**

and the medical, financial, credit and/or employment history of a particular person or corporation, and/or matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal or removal of a particular person or corporation. Yes-5, No-0, Motion carried.

Mrs. Gates made a motion, seconded by Mrs. Locke to appoint Mr. Hillis Clerk Pro Tem. Yes-5, No-0, Motion carried.

**Clerk Pro
Tem**

Mr. Emerson made a motion, seconded by Mr. Godfrey to approve the CSE minutes. Yes-5, No-0, Motioned Carried.

CSE Minutes

At 2:00 p.m., Mrs. Gates made a motion, seconded by Mr. Emerson to come out of executive session.

**Come out of
Executive
Session**

There being no further action to come before this Board, Mrs. Gates made a motion, seconded by Mr. Godfrey to adjourn. Yes-5, No-0, Motion carried.

Meeting adjourned at 2:01 p.m.

**Meeting
Adjourned**



Michele D. Rice
District Clerk